

Recycling and Waste Reduction Points: 5

49.) Government Recycled Paper Purchasing

Purchase recycled copy, computer, and fax paper with at least 30% recycled content.

DESCRIPTION OF MEASURE AND INTENT

The local government has included in its purchasing policy that only copy, computer, and fax paper with at least 30% post consumer recycled content can be purchased.

DOCUMENTATION REQUIRED FOR CREDIT

- ✓ A copy of the policy with date of adoption

Green Purchasing policies. It is the policy of Douglas County to purchase products which are recyclable or reusable or contain recycled materials if the quality and fitness of such products are equal to un-recycled products, including a price preference not to exceed 10% over the lowest price quoted by suppliers of comparable un-recycled products as determined by the user department. The product price comparison shall include life cycle cost considerations, when applicable. Each user department shall make every reasonable effort to purchase and use recycled products or those with recycled content whenever feasible to the extent such use does not adversely affect health, safety, or operational efficiency and effectiveness as determined by each user department. The term "recycled products" shall be construed to mean products which contain recycled materials or are reusable or recyclable, provided however, that recycled paper products must contain recycled materials.

- a. Each user department shall ensure that all purchases of copy, computer, and fax paper will contain a minimum of 30% recycled content (10% cap on price preference is not applicable). Furthermore, each user department shall strive to purchase paper products containing a minimum of 30% recycled content whenever feasible.
- b. Each user department shall consider, where feasible, the ability of products and/or their packaging to be reused, reconditioned, or recycled.
- c. Each user department shall purchase, where feasible, products which minimize waste and toxic by-products in their manufacture, use, recycling, and disposal.
- d. Included in this policy is a preference for EnergyStar rated appliances and equipment. *Each user department shall purchase EnergyStar rated appliances and equipment subject to the following exceptions:*
 1. *The user department documents that the designated EnergyStar product is not cost-effective over the life of the product taking energy cost savings into account (e.g. life cycle costs); or*
 2. *The user department documents that no EnergyStar product is reasonably available that meets the functional requirements of the department.*
- e. The 10% price preference shall be granted only if the fitness and quality of recycled products are at least equal to un-recycled products as determined solely by the user department. Product price comparison shall include life cycle cost considerations, when applicable.