

DOUGLAS COUNTY BOARD OF COMMISSIONERS

PURCHASING DEPARTMENT

REQUEST FOR PROPOSAL

MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN

SOLICITATION NUMBER 15-001

Douglas County is soliciting proposals from qualified firms or individuals to prepare a Multi-Jurisdictional Hazard Mitigation Plan that meets the necessary requirements of and is approved by the Federal Emergency Management Agency (FEMA) to be eligible for Hazard Mitigation Grant Program present and future funding, Pre-Disaster Mitigation Program funding and Public Assistance Funds. The intent of this proposal is to qualify and select a firm to update Douglas County's Multi-Jurisdictional Hazard Mitigation Plan in accordance with local, state and federal standards.

Hazard Mitigation involved the practice of reducing risk to people and property from natural disasters, while recognizing and adapting to natural forces and is defined by FEMA as any sustained action taken to reduce long-term risk to human life and property from natural hazards. A fundamental premise of Hazard Mitigation is that current dollars invested in mitigation will significantly reduce the demand for future expenditures by reducing the extent of emergency recovering, repair and reconstruction following a disaster.

The purpose of the Plan is to demonstrate the jurisdiction's commitment to reduce risks from natural hazards, serving as a guide for decision-makers as they commit resources to reducing the effects of natural hazards. Local plans will also serve as the basis for the State to provide technical assistance and to prioritize project funding.

The selected Consultant is expected to provide documentation of time spent developing the Plan and to adhere to a strict budget. To ensure that development of the Plan is consistent with the budget provided, the County's representative will meet periodically with the Consultant and with the Planning/Steering Committee members to monitor the expenditure of funds and progress of work.

The Consultant's work will not be complete until the Plan has been both formally adopted by the County and formally by the Federal Emergency Management Agency (unless otherwise timeline determined by the County's representative).

The Consultant must assist the jurisdictions within Douglas County in updating local and regional hazards; updating mitigation goals and strategies and identifying projects that enable the County to prepare for and reduce the impacts of a disaster by developing a comprehensive Multi-Jurisdictional Hazard Mitigation Plan. The plan will include up to three of local jurisdictions in the County. The Consultant will lead in the preparation of the Plan; however, members of the

Planning/Steering Committee will provide input, information, and comments throughout the development of the Plan.

All information for interested firms, and RFP documents may be obtained at the office of the Douglas County Purchasing Department, (770.920.7263), located on the third floor of the Douglas County Courthouse, at 8700 Hospital Drive, Douglasville, Georgia or on the Douglas County website, www.celebratedouglascounty.com under the Purchasing Department.

Sealed RFPs in response to this Request will be received by the:

Douglas County Board of Commissioners
Bill Peacock - Purchasing Director
3rd Floor
8700 Hospital Drive
Douglasville, Georgia 30134

The RFP due date is January 30, 2015 no later than 2:00 PM ET. RFPs will be opened at 2:00 PM ET on the RFP Due Date in the Purchasing Bid Opening Room on the third floor of the Courthouse. You are invited to attend, or submit your bid prior to the deadline. Each response should be marked on the outside of the envelope with: **“Sealed RFP Multi-Jurisdictional Hazard Mitigation Plan, 15-001”**.

Douglas County reserves the right to waive any informalities, to reject any and all RFPs, to evaluate RFPs, to accept portions of any RFPs and to accept any bid, which in its opinion, may be in the best interest of the County. The County reserves the right to add to or delete from the contract after the contract has been awarded.

No RFP will be received or accepted after the above specified date and time of the RFP opening. RFPs submitted after the designated date and time will be deemed invalid and returned unopened to the firm.

No RFP may be withdrawn within thirty (30) days after the RFP opening and all RFPs shall remain firm during this period.

Ad Dates: 1/7 & 1/9