

DOUGLAS COUNTY, GEORGIA, BOARD OF COMMISSIONERS

Purchasing Department

1/2016

REQUEST FOR PROPOSALS

Solicitation No. 16-002

Douglas County Courthouse-Card Access System Replacement

The Douglas County Board of Commissioners is seeking proposals from contractors to replace its existing Facility Command Wnx card access system at the Douglas County Courthouse, 8700 Hospital Drive, Douglasville, Georgia 30134. The current system consists of 56 card readers and 65 duress alarms notifications. Contractors submitting proposals should recommend their product based on compatibility with existing equipment, cabling and peripherals and meet the requirements of the Douglas County Sheriff's Department.

All information for interested bidders, and RFP documents may be obtained at the office of the Douglas County Purchasing Department, (770.920.7247), located on the third floor of the Douglas County Courthouse, at 8700 Hospital Drive, Douglasville, Georgia.

Sealed RFP in response to this Request for Proposal will be received by the:

Douglas County Board of Commissioners
Bill Peacock - Purchasing Director
3rd Floor
8700 Hospital Drive
Douglasville, Georgia 30134

The RFP due date is March 9, 2016 no later than 2:00 PM ET. RFPs will be opened at 2:00 PM ET on the RFP Due Date in the Purchasing Bid Opening Room on the third floor of the Courthouse.

You are invited to attend, or submit your RFP prior to the deadline. Each response should be marked on the outside of the envelope with: **“Sealed RFP for Card Access System Replacement, 16-002.”** RFPs may be mailed or hand delivered to the Purchasing Department.

A Pre-proposal Conference / Site Visit will be held in the Purchasing Department conference room on February 11, 2016 at 10:00 AM ET. Attendance is encouraged but is not mandatory.

All questions must be received by 5:00 P. M., E.T., FRIDAY FEBRUARY 19, 2016 either by e-mail, mail or fax. (No questions by telephone will be accepted. All responses will be provided by or no later than 5:00 P.M., E.T., THURSDAY FEBRUARY 25, 2016.). No other County staff or officials associated with this Project should be contacted regarding this bid. DOING SO, MAY RESULT IN BIDDER'S DISQUALIFICATION.

Douglas County reserves the right to waive any informalities, to reject any and all RFPs, to evaluate RFPs, to accept portions of any RFPs and to accept any RFP, which in its opinion, may be in the best interest of the County. The County reserves the right to add to or delete from the contract after the contract has been awarded.

No RFP will be received or accepted after the above specified date and time of the RFP opening. RFPs submitted after the designated date and time will be deemed invalid and returned unopened to the bidder.

No RFP may be withdrawn within thirty (30) days after the RFP opening and all RFPs shall remain firm during this period.

Ad Dates: 1/27 & 1/29