

DOUGLAS COUNTY GEORGIA BOARD OF COMMISSIONERS
Purchasing Department

REQUEST FOR QUALIFICATIONS

PROFESSIONAL SERVICES FOR COMPREHENSIVE ENERGY SERVICES
Solicitation 16-013

Douglas County Board of Commissioners (hereinafter referred to as Owner) is seeking specific qualifications from interested Professional Firms (FIRM) that are capable of providing comprehensive energy services for the purpose of entering into a contract to provide single source accountability from design and installation through guaranteeing energy costs, energy and operational savings and the performance of the systems. The FIRM must show evidence that it can provide financing for the program structured so yearly payments are less than the yearly guaranteed savings and provide on-going support services for the following project:

Douglas County Government

Owner may, at their option, elect to fund this project by means other than those provided by FIRM.

These services include engineering / energy audits, design engineering, construction, project management, ongoing support and management of the installed systems. The FIRM will be required to guarantee the design and installation to perform to specific parameters in regards to the environment and cost of operating the system.

The successful contractor will provide the Owner the best combination of outstanding quality and value, local in-house capabilities, excellent energy capabilities, a proven record of finding unique solutions in mechanical and HVAC design, excellent financial offerings, and a guarantee.

This Request for Qualifications (RFQ) requests the services of a FIRM to develop and implement improvements to the County facilities environmental systems and infrastructures; to be included in the energy program (but not be limited) is the Heating, Ventilating and Air Conditioning Systems, Lighting, Water, Controls, etc. The overriding concern in considering the upgrades to be offered is the design of the systems that offer the greatest benefits for the employees, and taxpayers of Douglas County.

The intent of this contract is to purchase upgrades to the facility that will provide the best environment for the employees while providing the best return on investment based on guaranteed installed costs, energy and operational savings.

Douglas County will select the firm through a competitive proposal process; however, the proposal must be submitted in a sealed envelope. Following the selection of the firm deemed most qualified, the County and selected firm will negotiate an agreement for the required services.

Copies of this Request for Qualifications may be obtained by contacting the Douglas County Purchasing Department, at 8700 Hospital Drive, Douglasville, GA, (770.920.7247) and is also available on the Purchasing Department website, located at www.celebratedouglascounty.com.

Sealed proposals in response to this Request must be sent to:

Mr. Bill Peacock, Purchasing Director
Douglas County Board of Commissioners
Purchasing Department
8700 Hospital Drive
Douglasville, Georgia 30134

Proposals (one original unbound and three (3) bound copies) may be mailed or hand delivered to the Board of Commissioners, Mr. Bill Peacock, Purchasing Director, **no later than 2:00 p.m. ET, Wednesday, September 14, 2016** so they may be included in a formal proposal opening at the Douglas County Courthouse. Each response should be marked on the outside of the envelope with: **“Comprehensive Energy Services, September 14, 2016”, Solicitation 16-013.**

Douglas County reserves the right to waive any informality, to reject any and all proposals, to evaluate proposals, to accept portions of any proposals which, in its opinion, may be in the best interest of the County. The County reserves the right to add to or delete from the scope of the project when the firm is selected and during contract negotiation.

No proposal will be received or accepted after the above specified date and time of the proposal opening. Proposals submitted after the designated date and time will be deemed invalid and returned unopened to the bidder. No proposal may be withdrawn within sixty (60) days after the proposal opening and all proposals shall remain firm during this period.

All questions regarding the proposals should be emailed or faxed (770-920-7219) to the Purchasing Department, bpeacock@co.douglas.ga.us, by **no later than 5:00 PM, Wednesday, August 24, 2016**. Responses will be provided by **5:00 PM, Wednesday, August 31, 2016**.

All submissions become property of the Owner and will not be returned to the FIRM.

All costs associated with the submission preparation will be borne by the submitting company.

Ad Dates: 8/10, 8/17 and 8/24