



## Douglas County Board of Commissioners

8700 Hospital Drive • Douglasville, GA 30134 • Telephone 770.920.7247 • Fax 770.920.7219

### Purchasing Department

October 7, 2016

Re: REQUEST FOR QUALIFICATIONS  
GENERAL TRANSPORTATION ENGINEERING – 16-017  
TRAFFIC SIGNAL AND ITS ENGINEERING – 16-018  
Douglas County Board of Commissioners

Dear Ladies and Gentlemen,

This **Addendum No.1**, to Douglas County's Request for Qualifications (RFQs) Nos. 16-017 and 16-018, seeking qualified professional engineering firms, is hereby issued to provide clarification to the Request in the following particulars only, and is made a part of the Request document.

1. Several questions have been received regarding area classes to be performed by the Prime or subcontractors. **Please see the attached document that addresses these questions.**

Thank you for your attention to this Addendum No.1, and interest in Douglas County. Please acknowledge receipt of this addendum via, return fax, at 770.920.7219 and include this addendum and your acknowledgement in your Request package, not to be counted as a part of any page limit.

All other terms and conditions of the RFQ remain the same.

Sincerely,

*Bill C. Peacock*

Director, Purchasing

### ACKNOWLEDGEMENT

COMPANY: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

TITLE: \_\_\_\_\_ DATE: \_\_\_\_\_

We acknowledge receipt of your Addendum No. 1, Solicitation Nos. 16-017, General Transportation Engineering and 16-018, Traffic Signal and ITS Engineering.

ADDENDUM NO. 1  
Solicitation Numbers 16-017 and 16-018  
DOUGLAS COUNTY BOARD OF COMMISSIONERS  
OCTOBER 7, 2016

Solicitation #16-017: General Transportation Engineering Professional Services On-call Basis

**9/30/16**

Question 1) Would the County consider removing the following area classes required for the Prime Consultant: 3.09, 3.10, 4.01, 4.05, and 8.01 as called for on page 21 of the Request for Qualifications?

**10/03/16**

Question 2) Would the County reconsider the requirement that the prime consultant be pre-qualified in 4.05 Bridge Inspection and instead make that possible via a subconsultant?

Question 3) Will the County reconsider requiring GDOT area classes 3.10 and 8.01 for the Prime Consultant and allow these classes to be fulfilled by one or more subconsultants?

Response: Douglas County DOT will modify Area Class pre-qualifications for the Prime as follows:  
(#1-#3) REQUIRED FOR PRIME

- 1.10 – Traffic Studies
- 3.01 – Rural Roadway Design
- 3.02 – Urban Roadway Design
- 3.06 – Traffic Operations Studies
- 3.07 – Traffic Operations Design
- 3.09 – Traffic Control Systems Analysis
- 3.10 – Utility Coordination
- 9.01 – Erosion, Sedimentation and Pollution Control Plan

This update removes 4.01, 4.05, and 8.01 from PRIME PRE-QUALIFICATIONS

Question 4) Who are the Key Team Leaders? They are not identified in Exhibit 1 of the RFQ.

Response: Section 7 was erroneously omitted from the RFQ.

Key Team Leaders

1. Transportation Engineer
2. Traffic Engineer
3. Roadway / Bridge Designer

**10/06/16**

Question 5) Are we to assume that projects older than five (5) years can be utilized for describing the Prime Experience for Item B.3 and will also be considered in the evaluation scoring?

Question 6) As indicated by the headings in the sample table provided and the heading for this part of the RFQ, should the information to be provided identify all projects that the Project Manager is currently committed to be working on only instead of projects performed dating back to 2009, some of which may be closed out and without time constraints?

Response:

(#5, #6) No projects with a contract date preceding 2009 will be considered in the evaluation scoring. This category is not designed to determine workload review and rating, but relevant job experience.

Solicitation #16-018: Traffic Signal and ITS Engineering Professional Services On-call Basis

**10/03/16**

Question 1) Will the County reconsider requiring GDOT area classes 3.10 and 8.01 for the Prime Consultant and allow these classes to be fulfilled by one or more subconsultants?

**10/05/16**

Question 2) Would you reconsider the area class requirements that the prime consultant be prequalified in? Would you consider a Prime that only has area classes associated with these types of work (1.10, 3.06, 3.07, and 3.09)?

**10/06/16**

Question 3) Can the other Prime Consultant “must have” area classes (3.01, 3.02, 3.10, 8.01 and 9.01) be covered by the Team (either the Prime Consultant and/or one or more of their consultant team members) along with the remaining Team “must have” area classes?

Response: Douglas County DOT will modify Area Class pre-qualifications for the Prime as follows:

(#1-#3)

REQUIRED FOR PRIME

- 1.10 – Traffic Studies
- 3.06 – Traffic Operations Studies
- 3.07 – Traffic Operations Design
- 3.09 – Traffic Control Systems Analysis
- 3.10 – Utility Coordination

This update removes 3.01, 3.02, 8.01 and 9.01 from PRIME PRE-QUALIFICATIONS

*The following question has as yet not been asked, but Douglas County DOT is providing clarification on Key Team Leaders, as Section 7 was erroneously omitted from this RFQ.*

Key Team Leaders

1. Traffic Signal Design Engineer
2. ITS Design Engineer

### 3. Traffic Engineer

Question 4) [H]ow will [a Web Developer] be evaluated if they have web development experience but no GDOT experience as it relates to specific processes, manuals or guidance?

Response: Douglas County DOT understands and acknowledges that GDOT Processes, Manuals and Guidance are not directed specifically to web development needs at the local level. Douglas County DOT will evaluate all web development experience of team members that most closely relates to processes and guidance that have been demonstrated to successfully develop and implement a public-facing website on a scale that is appropriate for the client and is most relevant to the web application the County seeks to develop.