

Douglas County Board of Commissioners
Request for Qualifications
Project Management Team Services for SPLOST Projects
Solicitation No.17-002
January 13, 2017

The Douglas County Board of Commissioners is soliciting RFQs from qualified firm(s) to submit to the Douglas County, Purchasing Department ("PD"), qualifications for **Project Management Team Services for the Douglas County SPLOST**. Douglas County (the "County") is soliciting Qualifications from qualified firms to provide Professional Program Management Team Services ("PMT") for the implementation and execution of those projects identified in the Douglas County SPLOST Program.

A **Pre-proposal Conference** will be held at **2:00 PM EST on Friday, January 20, 2017**, at 8700 Hospital Drive, Douglasville, Georgia 30134. The meeting location is on the third floor, in the Purchasing Department conference room. The purpose of the Pre-proposal Conference is to provide Qualifiers with detailed information regarding the project and to address questions and concerns. There will be representatives from the Douglas County SPLOST Team available at the conference to discuss this project and to answer any questions. Qualifiers are strongly urged to attend the Pre-proposal Conference.

Qualifiers will be allowed to ask questions during the Pre-proposal Conference. However, please note that oral answers to questions during the Pre-proposal Conference are not authoritative. Authoritative responses to all written questions will be published and made available to all Qualifiers in the form of an addendum. The deadline to submit questions in writing is **Wednesday, January 25, 2017**. Responses will be provided by 5:00 PM on **Friday, January 27, 2017**.

Responses to this Request for Qualifications ("**RFQ**") must be received by designated staff of the Purchasing Department at 8700 Hospital Drive, Douglasville, Georgia 30134, **no later than 2:00 PM EST on Friday, February 3, 2017**.

Qualifications will be publicly opened and read at 2:00 PM EST on the respective due date in the Purchasing Conference Room, 8700 Hospital Drive, Douglasville, Georgia 30134.

This RFQ is being made available on the Purchasing Department website found at www.celebratedouglascounty.com. If accepted by such means, then the Qualifier acknowledges and accepts full responsibility to insure that no changes are made to the RFQ. In the event of conflict between a version of the RFQ in the Qualifier's possession and the version maintained by the County, the version maintained by the County shall govern.

You are required to email your business name, contact person, address, phone number, fax number, email address, and the project number to Bill Peacock, at bpeacock@co.douglas.ga.us to be placed on the Plan Holders List. Failure to do so may prevent you from receiving any addenda that are issued and may deem you non-responsive.

If you have any questions regarding this project, please contact Bill Peacock, Purchasing Director at email address bpeacock@co.douglas.ga.us.

The County reserves the right to cancel any and all solicitations and to accept or reject, in whole or in part, any and all Qualifications when it is for good cause and in the best interest of the County.

Ad Dates: 1/15 & 1/18