

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
NOTICE OF REQUEST FOR PROPOSALS
SOLICITATION NUMBER 17-009
COUNTY-WIDE ARMORED CAR SERVICES**

Competitive sealed proposals for qualified firms who are capable of satisfactorily providing Armored Car Services to all Douglas County Departments shall be received by the Purchasing Department, Third Floor, 8700 Hospital Drive, Douglasville, Ga 30134, until the time and date cited. Proposals received by the correct time and date shall be publicly recorded.

Request for Proposal documents are available on the Douglas County website, www.celebratedouglascounty.com, under the Purchasing Department, Current Bids & Advertisements.

Proposals must be in the actual possession of the Purchasing Department at the location indicated, on or prior to the exact time and date indicated below. Late proposals shall not be considered. The prevailing clock shall be the Douglas County Purchasing Department clock. Proposals must be submitted in a sealed envelope. The Request for Proposals (RFP) number, Proposer's name and address shall be clearly indicated on the outside of the envelope. All proposals must be completed in ink or typewritten. Questions must be addressed to the responsible Purchasing Officer listed below.

PROPOSAL DUE DATE: March 24, 2017, 2:00 PM
PROPOSAL LOCATION: Douglas County Purchasing Department
Third Floor, 8700 Hospital Drive
Douglasville, GA 30134

QUESTIONS SHALL BE RECEIVED BY FRIDAY, MARCH 17, 2017, 5:00 PM AND DIRECTED IN WRITING TO:

BILL PEACOCK
Director Purchasing
bpeacock@co.douglas.ga.us
Douglas County Purchasing Department
Third Floor, 8700 Hospital Drive
Douglasville, GA 30134

Please mark you proposal on the outside as, "**Armored Car Services, Solicitation Number 17-009**".

SCOPE OF WORK

Contractor must provide armored car pick-up services as specified by the County herein for designated County departments / divisions. Designated deposit drop-off locations shall be determined by the County at all times in order to best serve County's needs and operations. The pick-up window must be within the business hours of operations for the County.

Original and 5 copies (6 total) of each proposal should be submitted on the forms and in the format specified in the RFP. The original copy of the proposal should be clearly labeled "Original" and shall be unbound and single-sided. The material should be in sequence and related to the RFP. The sections of the submittal should be tabbed, clearly identifiable and shall

include a minimum of the following sections: Price, Offer and Acceptance, Original RFP, Evaluation Criteria. The County will not provide any reimbursement for the cost of developing or presenting proposals in response to this RFP. Failure to include the requested information may have a negative impact on the evaluation of the Firm's proposal.

Douglas County reserves the right to waive any informalities, to reject any and all Proposals, to evaluate Proposals, to accept portions of any Proposals and to accept any Proposal, which in its opinion, may be in the best interest of the County. The County reserves the right to add to or delete from the contract after the contract has been awarded.

No Proposal will be received or accepted after the above specified date and time of the Proposal opening. Proposals submitted after the designated date and time will be deemed invalid and returned unopened to the Proposer.

No Proposal may be withdrawn within thirty (30) days after the Proposal opening and all Proposals shall remain firm during this period.

Ad Dates: 3/8 & 3/10