

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
PURCHASING DEPARTMENT**

**Boundary Waters Recreation Complex
SOCCER FIELD LIGHTING**

SPLOST PROJECT # P020D0200
SOLICITATION NUMBER 17-028

PURPOSE OF THE REQUEST FOR PROPOSAL

The Douglas County Board of Commissioners is soliciting proposals from qualified firms to define the performance and design standards for the Boundary Waters Recreation Complex soccer field lighting and provide installation of the agreed upon equipment. The manufacturer / contractor shall design and supply lighting equipment and electrical service to meet or exceed the standards set forth in these specifications.

The sports lighting will be for two soccer fields located at the Boundary Waters Recreation Center. The primary goals of this sports lighting project are:

Guaranteed Light Levels: Selection of appropriate light levels impact the safety of the players and the enjoyment of spectators. Therefore light levels are guaranteed for a period of 25 years.

Environmental Light Control: It is the primary goal of this project to minimize spill light and glare.

Life-cycle Cost: In order to reduce the operating budget, the preferred lighting system shall be energy efficient and cost effective to operate. All maintenance costs shall be eliminated, and the field(s) should be proactively monitored to detect luminaire outages over a 25-year life-cycle.

Control and Monitoring: To allow for optimized use of labor resources and avoid unneeded operation of the facility, customer requires a remote on/off control system for the lighting system. Lighting shall also be controlled via switches inside the new concession/restroom/press box building to be constructed by others that will be located between the soccer fields and the adjacent football field. Should the new building not be constructed prior to the light installation, the light switches will be mounted in a NEMA 4 box on the side of the fields toward the concession building at a location to be determined by the Owner

Proper wiring design and installation to power the lights: Bidders shall visit the site prior to bid to determine available power locations.

All interested qualified firms or teams of firms are invited to submit a formal proposal with pricing information to accomplish the defined work described herein, in conformance with the prescribed format. The proposal is to be signed by a principal of the firm or by a principal of the lead firm if the submittal is for a multiple firm project team.

While every effort has been made to ensure the accuracy and completeness of information in the RFP we recognize that the information may not be complete in every detail and that all work may not be expressly mentioned in these specifications. It is the responsibility of the proposing company to include in their proposal all pertinent information in accordance with the objectives of the County.

GENERAL INFORMATION

Proposals MUST be submitted in the format prescribed herein. Failure to comply with the directions listed in this RFP, or omission of requested information could result in disqualification of your firm's proposal. Proposals are to be submitted in a sealed envelope, clearly marked in the lower left-hand corner:

***"Proposal – RFP 17-028
Design/Build – Boundary Waters Recreation Complex
Soccer Field Lighting
Closing Date/Time: September 20, 2017, 2:00 p.m.***

The proposals and pricing information will be received at the offices of the Douglas County Purchasing Department:

Douglas County Purchasing Department
8700 Hospital Drive
Douglasville, Georgia 30134

One (1) unbound original and five (5) copies of the Proposal and Pricing Information must be received at the Purchasing Department's office not later than 2:00 p.m. September 20, 2017. Absolutely no Proposals and Pricing Information will be accepted after 2:00 p.m. Faxed or e-mailed Proposals and Pricing Information are not acceptable. Proposals and Pricing Information received after the deadline will be returned to the sender unopened. Names of submitting firms will then be read aloud at **2:00 p.m. September 20, 2017.** All interested parties and the general public are invited.

ALL QUESTIONS are to be directed to Bill Peacock, Director, Douglas County Purchasing Department, (Fax 770-920-7219, e-mail bpeacock@co.douglas.ga.us). All questions are to be received not later than seven days (7) before the due date of the Proposal and Pricing Information. Responses to substantive questions will be provided to all firms who have requested Proposal information.

Proposals and Pricing Information received will become the property of Douglas County and shall be used as the County sees fit. All information contained in the Proposals and Pricing Information will remain confidential until after the award and signing of contract. Douglas County reserves the right to cancel the Request for Proposal or to reject any and all responses received, to waive any technicalities or other minor informalities if it determines, in its sole discretion, that such cancellation or rejection is in the best interests of Douglas County.

COST OF PROPOSAL

Douglas County assumes no responsibility or liability for the costs incurred by the submitting firm to prepare and/or submit a proposal. The entire cost of preparing and submitting Proposals and Pricing Information, or any work in connection therewith will be borne by the submitting firm or team of firms.

RESPONSIBILITY OF PROPOSER

Request for Proposals must be signed by an authorized official to bind the offeror and it shall contain a statement to the effect that the Request for Proposals is firm for a period of at least ninety (90) days from the closing date for submission.

OWNERSHIP OF MATERIAL

Ownership of all data, material, and documentation originated and prepared for the County pursuant to this contract shall belong exclusively to the County.

Ad Dates: 8/23 & 8/25