

DOUGLAS COUNTY BOARD OF COMMISSIONERS

REQUEST FOR PROPOSAL

**DOUGLAS COUNTY
FUELING STATION**

SOLICITATION NO. - 18-001

The Douglas County Purchasing Department is requesting sealed proposals from qualified vendors to construct a fueling station as per the plans and specifications identified in the RFP. The County does not guarantee a minimum value for this contract. The full RFP can be found on the Douglas County website, www.celebratedouglascounty.com, under the Purchasing Department.

Douglas County currently has a fueling station for vehicles and equipment and now seeks to have a new one constructed. The fueling station will be accessible to County employees and their assigned Vehicles and / or Equipment only. The site of this new fueling station will be at 6200 Fairburn Road, Douglasville Ga 30134.

The owner shall have the right to waive any informality, irregularity, or insufficiency in the proposal procedure and in any proposal or proposals received, and to accept the proposal which, in the Owner's sole judgment, is in the Owner's own best interest. The Owner shall have the right to accept any proposal.

The Request for Proposals shall be governed by the following schedule:

DATE	ACTIVITY
January 10, 2018	Release of Proposal
January 19, 2018 at 2:00 PM, EST	Pre-proposal conference
January 26, 2018 by 12:00 PM, EST	Submit written questions
January 31, 2018 by 5:00 PM, EST	Addendum Issued
February 9, 2018 at 2:00 PM, EST	Proposals Due

From the issue date of this RFP until a vendor is selected and the award is announced, contractors are not allowed to communicate for any reason with any County staff or elected officials except: 1) through the Purchasing Director named herein, 2) at the Pre-Proposal Meeting (if applicable to project), or 3) as provided by existing work agreement(s). The County reserves the right to reject the submittal of any vendor violating this provision.

A **pre-proposal conference** will be held on January 19, 2018 at 2:00 pm in the Douglas County Courthouse, 3rd Floor Purchasing Department Conference Room, Douglasville, GA. 30134.

All questions concerning this RFP must be submitted in writing, (email is preferred but fax and mail may also be used) to the Purchasing Director no later than 12:00 PM, January 26, 2018.

Bill Peacock, Purchasing Director
Douglas County Board of Commissioners
8400 Hospital Drive
Douglasville, Ga. 30134
bpeacock@co.douglas.ga.us
Phone – 770-920-7247
Fax – 770-920-7219

No response to inquiries, other than written, will be binding upon the County. Douglas County reserves the right to issue written addenda to any inquiries that alter the scope of the RFP. Addenda shall be distributed and posted to the department website, www.celebratedouglascounty.com no later than 5:00 PM, January 31, 2018. A signed copy of any addenda shall accompany submitted proposals. Contractors are advised to check the website for addenda before submitting their proposals.

The contract between the County and the contractor shall become effective upon signing and shall be completed no later than 90 Calendar days from the day the Notice to Proceed is issued. Douglas County reserves the right to terminate the contract at any time if successful contractor fails to meet requirements stated in this proposal.

Ad Dates: 1/10 & 1/12