

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
PURCHASING DEPARTMENT**

REQUEST FOR QUALIFICATIONS

**DOUGLAS COUNTY
ON-CALL LANDFILL ENGINEERING
AND ENVIRONMENTAL CONSULTANT**

**SOLICITATION 18-006
APRIL 18, 2018**

The Douglas County Purchasing Department is requesting sealed qualifications from qualified vendors to provide all personnel, equipment, tools, materials, supervision, and other items and services necessary for **ON-CALL LANDFILL ENGINEERING AND ENVIRONMENTAL CONSULTANT** as per the scope of services for the period beginning June 1, 2018. The term of this contract shall be automatically extended for four (4) additional periods of one (1) year each (collectively "Renewal Term") unless either party gives written notice of its intention not to renew, or the intention to modify, the agreement 90 days before expiration of the effective renewal term. The full RFQ can be found on the Douglas County website, www.celebratedouglascounty.com, under the Purchasing Department.

Work shall include, but not be limited to the following:

Landfill Operations:

Site Permitting
Environmental Monitoring
Construction Permitting
Construction Oversight
Environmental Compliance
Civil Engineering Capabilities
Proficiency with Landfill, Transfer Station, and Recycle Operations
Composting
Landfill Gas Collection and Control Systems
Waste Reduction Programs

The owner shall have the right to waive any informality, irregularity, or insufficiency in the qualifications procedure and in any qualifications received and to accept the qualifications which, in the Owner's sole judgment, is in the Owner's own best interest. The Owner shall have the right to accept any qualifications.

The Request for Qualifications shall be governed by the following schedule:

DATE	ACTIVITY
April 18, 2018	Release of Qualifications
April 27, 2018 10:00 AM	Pre-qualifications conference

May 2, 2018 by 12:00 PM, EST	Submit written questions
May 4, 2018 by 5:00 PM, EST	Addendum Issued
May 18, 2018 at 2:00 PM, EST	Qualifications Due

From the issue date of this RFQ until a vendor is selected and the award is announced, contractors are not allowed to communicate for any reason with any County staff or elected officials except: 1) through the Purchasing Director named herein, 2) at the Pre-Qualifications Meeting (if applicable to project), or 3) as provided by existing work agreement(s). The County reserves the right to reject the submittal of any vendor violating this provision.

A **pre-qualifications conference** will be held on **April 27, 2018 at 10:00 AM** in the Douglas County Courthouse, 3rd Floor Purchasing Department Conference Room, Douglasville, Ga. 30134. Potential responders are encouraged to attend.

All **questions** concerning this RFQ must be submitted in writing, (email is preferred but fax and mail may also be used) to the Purchasing Director no later than **12:00 PM, May 2, 2018**.

Bill Peacock, Purchasing Director
Douglas County Board of Commissioners
8400 Hospital Drive
Douglasville, Ga. 30134
bpeacock@co.douglas.ga.us
Phone – 770-920-7247
Fax – 770-920-7219

No response to inquiries, other than written, will be binding upon the County. Douglas County reserves the right to issue written addenda to any inquiries that alter the scope of the RFQ. **Addenda** shall be distributed and posted to the department website, www.celebratedouglascounty.com no later than **5:00 PM, May 4, 2018**. A signed copy of any addenda shall accompany submitted qualifications. Contractors are advised to check the website for addenda before submitting their qualifications.

Submittals must be in a sealed envelope or box, and reference **Solicitation No. 18-006, “On-Call Landfill Engineering and Environmental Consultant”** must be clearly indicated on the outside of all of the envelopes or boxes. Qualifications **must be received by DOUGLAS COUNTY PURCHASING DEPARTMENT on May 18, 2018 at 2:00 PM**.

The contract between the County and the contractor shall become effective upon signing and shall be completed no later than 90 Calendar days from the day the Notice to Proceed is issued. Douglas County reserves the right to terminate the contract at any time if successful contractor fails to meet requirements stated in this RFQ.

Ad Dates: 4/18 & 4/20