

Douglas County Board of Commissioners

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Purchasing Department

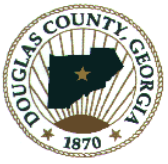
May 4, 2018

Re: On-Call Landfill Engineering and Environmental Consultant
Douglas County Board of Commissioners
Solicitation No. 18-006

Dear Ladies and Gentlemen,

This **Addendum No.1**, to Douglas County's Request for Qualifications for the On-Call Landfill Engineering and Environmental Consultant for Douglas County, is hereby issued to provide clarification to the Request in the following particulars only, and is made a part of the Request for Qualifications document.

1. Will the contract be awarded to one firm or is there a possibility of multiple firms awarded? **One firm**
2. Would you be able to provide a list of the current and/or past consulting firms providing these services for the County?
Current Consultant = Atlantic Coast Consulting
Previous = Stantec
3. On page 1 the RFQ indicates that "The term of this contract shall be automatically extended for four (4) additional periods of one (1) year each (collectively "Renewal Term") unless either party gives written notice of its intention not to renew, or the intention to modify, the agreement 90 days before expiration of the effective renewal term." On page 11, the RFQ states that "the term of this contract shall be automatically extended for two (2) additional periods of one (1) year (collectively "Renewal Term") unless either party gives written notice of its intention not to renew, or the intention to modify, the agreement 90 days before expiration of the effective renewal term." Please clarify.
2 additional periods of 1 year each
4. With regard to subcontractors, page 18 of the RFQ states that we must "secure from the subcontractor(s) an affidavit attesting to the subcontractor's compliance with O.C.G.A. §13-10-91, as amended, and DOL Rule 300-10-1-.02; such affidavit being in the form attached hereto." Section V - Proposal Forms include a Consultant Affidavit; should there be another affidavit for subcontractors?
If the selected Consultant stated in their Consultant Affidavit that all Subcontractors are covered by the Consultant then no on the Subcontractor Affidavit. If not then the Subcontractor must submit a separate Affidavit.
5. Page 5 of the RFQ states a requirement for "Federal Standard Form 254, and 255 for the consultant, sub-consultant firms and designated personnel summarizing previous five years' work." Would it be possible to provide Project Sheets and Reference information in lieu of Form 254/255? Also, are Subcontractors required to provide Form 254/255? This was discussed at the

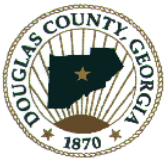


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- pre-qualifications conference and as several attendees were in favor of waiving the requirement for Part 254/255 forms, we wondered if the County would consider an alternative. **Waive this requirement**
6. Page 13 of the RFQ lists items required for Landfill Operations. Would it be possible to provide a more detailed Scope of Work. **The known scheduled tasks required by EPD are Summer – Winter Ground Water Testing and Reporting, Methane Monitoring Oversight, Correction Action Plan Results and Reporting as required by EPD, Remaining Capacity Reporting, any and or all unidentified Requirements of EPD direction, Construction Management of any work required and or ordered. Any work that is requested by Douglas County.**
 7. Page 4 and page 8 of the RFQ indicate that a rate schedule must be included with our submittal; however, page 20 states that "Proponents should not include their Cost Proposal/Fee Schedule with their response to this RFQ." Please clarify the difference between a "Rate Schedule" and a "Fee Schedule."
Do not submit a Fee Schedule with this Request for Qualifications.
 8. Under the Mandatory Documents Checklist on page 5 of the RFQ is an item for "Section VI Optional Forms." Since Section VI on page 21 shows a "Documents Check List," we were unclear what was meant by "Optional Forms." Does this mean the "Documents Check List" in Section VI is an "Optional Form," and are we to provide this with our submittal? **Submit the Document Check List**
 9. At the pre-qualifications conference it was stated by the County that a study had been done by the current consultant regarding future solid waste management options. Would it be possible to make this study available for review during the RFQ process? **Yes by request via Electronic Communication. This study has not been approved or acted on by the Board of Commissioners.**
 10. Does the County intend to do any landfill expansion (into the Phase 2 area adjacent to the Paulding County line) that would require a major permitting effort during this contract term? **Unknown at this time**
 11. Clarification for the copies to be submitted: **One (1) original unbound and five bound copies**
 12. How many existing wells are there? **Forty-five (45) ground water wells and Nineteen (19) methane wells**
 13. Contact for site visit: **Brenda Davis, Administrative Assistant. 678-626-0149**
 14. As of now how many acres are permitted? **Out of 1000 acres only 78 acres are permitted**
 15. Clarification for the contract renewal options: **For a one-year period, with the option to extend the contract for two additional one-year terms**

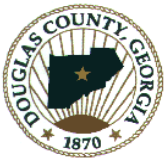


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16. Is there an alternate to the request for forms 254 and 255? **No**
17. Is it mandatory to fill out those forms? **No**
18. The reason for this RFQ is not that you are dissatisfied with the current consultant but to look at all these things, correct? **Yes. The County has had a turnover in elected officials**
19. Are there any projects that you know of that are forth coming in the future because this covers a lot of ground; is it correct that whoever does this for the County will do your monitoring and do whatever kind of work that comes up in this area, correct? **There is a chance we may ask the successful consultant to do work at another area as well. Such as the old landfill**
20. I was wondering about upcoming projects within the solid waste department; are there any major things you see coming up? **This question cannot be answered at this time until the Board of Commissioners either selects one or more of the options. They also may elect to request other options not identified in this study.**
21. Does the old landfill have a closure certificate and are you all in post-closure care? **No. All pre-unregulated**
22. It's (old landfill) pre subtitle D? **Yes**
23. Do you all still have to monitor the wells there (old landfill)? **There are no well there**
24. So the only monitoring you do is around the sewer? **Yes**
25. Is that old landfill, pre subtitle D, part of Section 1, 2 or 3 or is it separate? **It is separate; "across the road"**
26. Section 1 and 2 are MSW that are on this site and the section 3 is the CND you are operating, correct? **Section 1 is MSW – unlined and Section 2 is partially MSW. It was decided if the County was going to continue accepting MSW then sections would have to be lined. That is when Douglas County said to go strictly C&D in the landfill and the transfer station on the MSW.**
27. Do you anticipate any changes in the transfer station or is that wrapped up in the master plan? **That will be wrapped up in the solid waste disposal options**
28. Clarification for the fee schedule: **The fee proposal will be requested after the firm is chosen based on qualifications**
29. Do you know what the average waste stream is through the transfer station? Tons per Day? **80 tons per day**

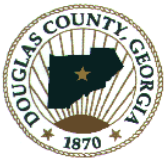


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30. How much goes into the C&D site per day? **Annually as much as 28,000 and currently about 13,000 – 15,000**
31. You're at \$60 for C&D? **\$60 across the board for everything we have**
32. So, \$60 for C&D and MSW? **\$60 for C&D, MSW and vegetative waste**
33. So there is not a problem if anyone wants to bring waste from out of the County to either one of these locations? **Yes we accept out of County waste**
34. Are Sections 1 and 2 capped? **I use that term loosely on Section 1. We have a certification letter on Section 2 – capped**
35. Section 1 is the old unlined thing across the road? **No. Across the street and where we are now are both unlined but across the street is not part of Section 1**
36. Do you anticipate some implication of a new master plan within the timeframe of this contract in the next 3-5 years? In other words the board might say we might want to expand into phase 2 and go back into the business or anything like that or do you think they will stay out of the business? **Solid waste disposal options will dictate what we will do**
37. So there may be a study for that within this contract to do a study of options? **Not determined at this time**
38. Was that document submitted to EPD? **No**
39. So is the report of options available for view? **Not available at this time**
40. Is it necessary for subcontractors to have the same amount of insurance coverage as consultant? **No. The subcontractors are the responsibility of the consultant**
41. Is it required for the consultant to have a business license in Douglas County? **No**
42. Is there anything non-transfer station and non-landfill related? **Recycling**
43. Does the County landfill take glass? **Yes**
44. Does the County do any collection? **No**
45. Does someone, a private company, do County-wide pick up for you? **No**



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Thank you for your attention to this Addendum No.1, and interest in Douglas County. Please acknowledge receipt of this addendum via, return fax, at 770.920.7219 and include this addendum and your acknowledgement in your bid/proposal package, not to be counted as a part of any page limit.

All other terms and conditions of the Qualifications remain the same.

Sincerely,

Bill C. Peacock

Director, Purchasing

ACKNOWLEDGEMENT

COMPANY: _____

SIGNATURE: _____

TITLE: _____ DATE: _____

We acknowledge receipt of your Addendum No. 1, Solicitation No 18-006.