

**Douglas County Board of Commissioners**  
**Invitation to Bid**  
**Office Space Demolition and Renovation - Douglas County Courthouse**  
**Solicitation 18-017**  
September 18, 2018

Notice is hereby given that the Douglas County Board of Commissioners will accept sealed bids for the demolition and renovation of certain office space within the Douglas County Courthouse. Bids should be submitted to the Douglas County Purchasing Office located on the third floor of the Douglas County Courthouse - 8700 Hospital Drive, Douglasville, Georgia 30134. Bids shall be due **no later than 2:00 p.m., Eastern Daylight Time, Friday, October 19, 2018**. Bids shall be evaluated based on the price and the requirements and criteria set forth herein. The contract shall be awarded to the lowest responsible and responsive bidder whose bid meets the requirements and criteria set forth in this invitation for bid.

Bidding documents can be found on the Douglas County website, [www.celebratedouglascounty.com](http://www.celebratedouglascounty.com), under the Purchasing Department.

All **questions** concerning this Invitation to Bid must be submitted in writing, (email is preferred but fax and mail may also be used) to the Purchasing Director no later than **5:00 PM, October 5, 2018**. Phoned questions shall not be accepted. Responses shall be issued in the form of written addenda only.

Questions regarding this Invitation to Bid are to be delivered to:

Bill Peacock, Purchasing Director  
Douglas County Board of Commissioners  
8700 Hospital Drive  
Douglasville, GA 30134  
[bpeacock@co.douglas.ga.us](mailto:bpeacock@co.douglas.ga.us), Phone: 770-920-7247 or Fax: 770-920-7219

The Douglas County Board of Commissioners does not discriminate on the basis of disability in the admission or access to its programs or activities. Any requests for reasonable accommodations required by individuals to fully participate in any open meeting, program or activity of these entities, related to this bid, should be directed to Bill Peacock, Purchasing Director, 770-920-7247. The written Bid Documents supersede any prior verbal or written communications between the parties.

You are invited to attend or submit your Bid prior to the deadline. Each response should be marked on the envelope with: **“SEALED BID FOR OFFICE SPACE DEMOLITION AND RENOVATION - DOUGLAS COUNTY COURTHOUSE Solicitation 18-017”**. Bids may be mailed or personally delivered to the Purchasing Department.

Douglas County reserves the right to waive any informality, to reject any and all Bids, to evaluate Bids, to accept portions or any Bids and to accept any Bid, which in its opinion may be in the best interest of the County. The County reserves the right to add or to delete from the contract after the contract has been awarded.

No bids may be withdrawn within ninety (90) days after the Bid opening and all Bids shall remain firm during this period.

Ad Dates: 9/18 & 9/20