



Douglas County Board of Commissioners

8700 Hospital Drive • Douglasville, GA 30134 • Telephone 770.920.4932 • Fax 770.920.4933

Purchasing Department

September 4, 2015

Re: ITB – Douglas County Courthouse Parking Lot
Repair/Seal/Stripe

Dear Ladies and Gentlemen,

This **Addendum No.1**, to Douglas County's ITB for the repair, sealing, and striping of the Douglas County Courthouse Parking Lot, is hereby issued to provide clarification to the ITB in the following particulars only, and is made a part of the ITB document.

1. Attached is the Bid Form that is to be used to submit your Bid.
2. Attached is a picture example of repairs needed to the parking lot.
3. Areas needing repair have been duly marked with white paint and it is advised that you make a physical inspection of the parking lot prior to submitting your Bid.

Thank you for your attention to this Addendum No.1, and interest in Douglas County. Please acknowledge receipt of this addendum via, return fax, at 770.920.7219. Include this addendum and your acknowledgement in your bid/proposal package, not to be counted as a part of any page limit.

All other terms and conditions of the ITB remain the same.

Sincerely,

Bill C. Peacock
Director, Purchasing

ACKNOWLEDGEMENT

COMPANY: _____

SIGNATURE: _____

TITLE: _____ DATE: _____

We acknowledge receipt of your Addendum No. 1, Sol. Number 15-014.

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
PURCHASING DEPARTMENT**

| | |
|---|--|
| <p>INVITATION TO BID: Douglas County Courthouse - Parking Lot Repair/Seal/Strip SOLICITATION NO. 15-014</p> <p>OPENING DATE: 9/18/2015 CLOSING TIME: 2:00 PM</p> | <p>THIS BID TO RETURNED TO DOUGLAS COUNTY BOARD OF COMMISSIONERS Purchasing Department 8700 HOSPITAL DRIVE DOUGLASVILLE, GA 30135</p> |
| <p>Douglas County Board of Commissioners See Attached Terms/General Conditions</p> | <p>BIDDER INFORMATION The bidder information block below to be completely filled out. Failure to sign statement below by authorized representative will render bid invalid All bids must be typewritten or printed in ink.</p> |
| <p>Contact (County Staff): Bill Peacock Telephone Number: 770-920-7247 Email: bpeacock@co.douglas.ga.us</p> | <p>Company Name: _____</p> |
| <p>ALL BIDS ARE SUBJECT TO THE FOLLOWING INSTRUCTIONS WHEN CHECKED:</p> <ol style="list-style-type: none"> <input checked="" type="checkbox"/> The below instructions, and "Terms and Conditions" attached. <input checked="" type="checkbox"/> The attached Agency Contract Terms and Conditions shall apply () page(s). <input checked="" type="checkbox"/> the attached "Special Terms and Conditions" shall apply (7) page(s). <input checked="" type="checkbox"/> In conformance with the attached "Specifications" () page(s). See attached () page(s) of () line items. <input checked="" type="checkbox"/> Equipment or supplies offered to conform to the attached <input checked="" type="checkbox"/> Plans/Specs <input checked="" type="checkbox"/> Drawing(s) <input checked="" type="checkbox"/> Sample(s) Bidders must show manufacturer's name and model number for each line item offered Bidders to furnish specifications and complete descriptive literature with bid if offering substitute or alternate item. <p>Bidder is cautioned to carefully read the instructions and the terms and conditions on the attached sheets. Failure to adhere to these instructions and terms and conditions may result in rejection of bid.</p> | <p>Address: _____ _____</p> <p>City _____ State _____ Zip _____</p> <p>Telephone _____ FAX _____</p> <p>TIIN (Tax ID Number) or SSN (Social Security Number) _____</p> <p>For Delivery in <u>120 Days after Bid Award</u></p> <p>BID TOTAL </p> |

INSTRUCTIONS – See any attached sheets for additional terms, conditions, and specifications.

- Quotes containing provisions for late or interest charges will not be considered. Removed or strike through any reference to these types of provisions on forms, and to initial the changes prior to submitting a response.
- All responses will be considered F.O.B. Destination. Otherwise, freight charges must be separately stated in the bid for either the exact or a "shall not exceed" amount.
- Each bidder shall place the RFQ Closing Time, Date, and the Request for Quote Number on the outside of the envelope containing the bid or fax coversheet. This information can be found in the upper left corner of this page. Failure to include the information could delay receipt and cause the bid to not be considered for evaluation or award.
- Payment discounts from one (1) percent up to five (5) percent, for payment in no less than thirty (30) days, will be considered for the purposes of evaluation. All discounts will be taken when earned based on either the date of delivery and acceptance of the complete line item or the invoice date, whichever is later. Prices quoted must be based upon payment not sooner than thirty days or the quote may be considered non-responsive.
- Only one RFQ form may be sent in an envelope. Any alternates offered for consideration are to be listed on the single RFQ. If you are quoting on more than one RFQ Number, a separate envelope must be used for each Number.

The following statement must be signed at the time bids are submitted. Failure to sign this statement will render bid invalid.

"I certify that this bid is made without prior understanding, agreement or connection with any corporation, firm or person submitting a bid for the same materials, supplies, or equipment, and is in all respect fair and without collusion or fraud. I understand that collusive bidding is a violation of State and Federal law and can result in fines, prison sentences, and civil damage awards. I agree to abide by all conditions of this bid, and certify that I am authorized to sign this bid for the bidder."

Authorized Signature: _____ Date: _____

Name (typed or printed): _____ Email Address: _____

Purchasing Department
Bidder Response Sheet
Solicitation No. 15-014 Date: September 18, 2015

RE: Douglas County Courthouse Parking Lot Repair/Seal/Stripe

**DOUGLAS COUNTY BOARD OF COMMISSIONERS
PURCHASING DEPARTMENT**

Vendor Name: _____

**Douglas County Courthouse Parking Lot
Repair/Seal/Stripe**

Bid Form

| Description | Est Qty | Unit | Unit Price | Extended Amount |
|---------------------------------|---------|------|------------|-----------------|
| Parking Lot Square Feet (R/S/S) | 206,817 | SF | \$ | \$ |
| Thermoplastic Striping | 1 | LS | \$ | \$ |
| Option 1: Paint Striping | 1 | LS | \$ | \$ |
| | | | \$ | \$ |

Completion Date: 120 Days after Bid Award

Payment Terms: _____

Pricing Valid Until: _____

Date: _____

Telephone: _____

Email Address: _____

Authorized Signature: _____

Date: _____

