



## Douglas County Board of Commissioners

8700 Hospital Drive • Douglasville, GA 30134 • Telephone 770.920.7247 • Fax 770.920.7219

### Purchasing Department

September 20, 2017

Re: Audit Services  
Douglas County Board of Commissioners  
Solicitation No. 17-029

Dear Ladies and Gentlemen,

This **Addendum No.1**, to Douglas County's Request for Qualifications for Audit Services, is hereby issued to provide clarification to the Request in the following particulars only, and is made a part of the Request document.

1. You mentioned working with Constitutional Offices, does Douglas County summarize or not necessarily keep the books but trial balance for those:  
**No**
2. Question from Douglas County Finance Department to attendees of Pre-Qualification Meeting on September 20, 2017: When would your company begin preliminary work if awarded the contract? **All attendees said December 2017**
3. Is the bid form in the RFQ document required to be filled out? **No**

Thank you for your attention to this Addendum No.1, and interest in Douglas County. Please acknowledge receipt of this addendum via, return fax, at 770.920.7219 and include this addendum and your acknowledgement in your bid/proposal package, not to be counted as a part of any page limit.

All other terms and conditions of the Bid remain the same.

Sincerely,

*Bill C. Peacock*

Director, Purchasing

### ACKNOWLEDGEMENT

COMPANY: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

TITLE: \_\_\_\_\_ DATE: \_\_\_\_\_

We acknowledge receipt of your Addendum No. 1, Solicitation No 17-029.