



# Police Car Pre-Trip Inspection Report

(INSTRUCTIONS: All boxes are to be checked for response, Click to initiate check mark if N/A or discrepancies leave blank and fill comments)

Department: _____	Date: ___/___/___ Time :___:___ am <input type="checkbox"/> pm <input type="checkbox"/>
Vehicle #: _____ Serial #: _____	Inspected By: _____
Fuel level E <input type="checkbox"/> ¼" <input type="checkbox"/> ½" <input type="checkbox"/> ¾" <input type="checkbox"/> Full <input type="checkbox"/>	Odometer Reading _____

Marking **every** box below. Leave blank if it requires attention or is less than ideal. Mark  if it meets County Standards.

### VEHICLE WALK AROUND:

- Check for body damage
- Check for windshield damage/all around
- Check emergency lighting/lenses/bulbs
- Check all decals
- Check windshield wipers
- Check Antenna mounts
- Check Mirrors
- Check Brush guards Loose/Tight

### Undercarriage:

- Check for fluid leaks
- Check Exhaust System
- Check For Debris
- Check To make sure no damage

### Engine and engine compartment:

- Check Belts and Hoses
- Check Cables/Wires/Debris
- Check Battery Terminals/Tight/Clean/Dry/Secure
- Check A/C Compressor
- Check Air filter
- Check Engine oil level
- Check Transmission fluid
- Check Brakes, Lines, Master cylinder No leaks

### Chassie:

- Check For front end damage underneath vehicle
- Check Tires are at correct P.S.I. (\_\_\_) tread(4/32")

### Interior:

- Check Seat Secured/ Adjustable/ Seatbelt
- Check to see if seat cover is ripped or torn
- Check Gauges/ Instrument cluster
- Check Interior Heat / AC
- Check Police ban Radio/AVL/Computer mount
- Check Airbags (warning light should not be on)
- Check Steering column (not too much play)

### The start up:

- Vehicle starts ok without sounds or hesitation
- Check Lights turn signals/Siren/Lights
- Check back seat for debris
- Check cage nothing broken, loose etc.
- Check seat belts, all Gauges work interior lights
- Check Horn/ Siren horn
- Check for active leaks while Running
- Check Fire extinguisher. FULL CHARGE
- Check your paperwork, ticket book, ammo, Weapons
- Check all Dash Gauges, Speedometer

### Walk Around Visual Inspection

Mark all damage where it is located on the sketch below or using the identifying letter from this .  
**ITEMS TO CHECK BEFORE OPERATION**

<b>Operational Checklist:</b> <input type="checkbox"/> Check oil <input type="checkbox"/> Check Antifreeze <input type="checkbox"/> check transmission fluid	<b>Cosmetic</b> <input type="checkbox"/> Dents <input type="checkbox"/> Scratches	<b>Windshield, Window Glass</b> <input type="checkbox"/> Cracked glass <input type="checkbox"/> Frosted <input type="checkbox"/> Scratched <input type="checkbox"/> Shattered	<b>Wheels , Lug nuts, Components</b> <input type="checkbox"/> Rusty Lug nuts <input type="checkbox"/> Silver shiny spots
<b>Body Damage</b> <input type="checkbox"/> Front Clip <input type="checkbox"/> Hood/Deck <input type="checkbox"/> Rear Clip <input type="checkbox"/> Rocker Right <input type="checkbox"/> Drivers Side <input type="checkbox"/> Rocker Left	<b>Light Bar, Broken Lenses</b> <input type="checkbox"/> led lights <input type="checkbox"/> Headlights <input type="checkbox"/> lenses broken	<b>Tires , Stirring Components</b> <input type="checkbox"/> Tire Condition <input type="checkbox"/> PSI <input type="checkbox"/> Tread depth(4/32") <input type="checkbox"/> Cords showing	<b>Liquid pools beneath the vehicle</b> <input type="checkbox"/> Oil leak <input type="checkbox"/> Transmission Leak

**Comments:** Auto- Font 200 characters max



