



Backhoe Pre-Trip Inspection Report

(Instructions: All boxes are to be checked for response, click to initiate a check mark if N/A or discrepancies leave blank fill in comments)

Department: _____	Date: ___/___/___ Time: ___:___ am <input type="checkbox"/> pm <input type="checkbox"/>
Equipment #: _____	Hour Meter: _____ Inspected By: _____ Vehicle #: _____

Mark the box if required. Leave blank if it requires attention or is less than ideal. Mark if it meets County Standards.

Power off Checks:

- Check Underneath Machine
- Check Tires and Rims
- Check Axles
- Check Lights and Strobes
- Check Mirrors/ Visibility Aids
- Check Engine/ Engine Compartment
- Check Belts and Hoses
- Check Cables and Wires
- Check Debris
- Check Battery/ Batteries
- Check Terminals/Are they Tight
- Check Clean/Dry/ Secure
- Check Hydraulics
- Check Cylinder Rods
- Check Hoses/ Lines/ Fittings
- Check Pins / Locks
- Check Fluids
- Check Engine oil
- Check Engine Coolant
- Check Hydraulic Fluid
- Check Fuel/ Battery
- Check Lights and Mirrors and Windows
- Check Diesel Exhaust Fluid If Equipped

Chassis:

- Check Cab / glass Doors/ Windshield
- Check Emergency Exit
- Check Entry Exit Steps
- Check Rops/ Fops
- Check Counter weight/ Counter weight bolts
- Check Fire Extinguisher / Fire Suppression System
- Check Articulated Frame Lock Preventer / Function
- Check Digging Assembly
- Check Bucket and Cutting-edge /Works Attachment
- Check Loader Arms and Pins
- Regardless how old seatbelt must be replaced every 3 yrs.

Power on Inspection:

- Check to see if Unit Starts and Runs Properly
- Check Instrument Gauges / Hour Meter
- Check Warning Lights / Audible Gauges
- Check Fuel level/ Horn/Audible Alarms
- Check Audible warning devices/Function Controls
- Check Drive Forward / Reverse
- Check Steer/ Left – Right
- Check Bucket Attachments All Movements

Walk Around Visual Inspection:

Mark all damage where it is located on the sketch below or using the identifying letter from this key:

- | | |
|----------------------|------------|
| A- Scratch or Scrape | E- Loose |
| B- Broken | F- Flat |
| C- Cracked | G- Missing |
| D- Dented | |

Auto-font 400 characters max

Comments:

