



DOUGLAS COUNTY, GEORGIA, BOARD OF COMMISSIONERS

*Purchasing Department
8700 Hospital Drive
Douglasville, Georgia 30134*

INVITATION TO BID (ITB)

**AMBULANCE
SOLICITATION NO: 20-015**

July 2020

TABLE OF CONTENTS

PART I GENERAL INFORMATION

1.1 Background 3
1.2 Specifications3
1.3 Delivery Requirements3-4
1.4 Award 4
1.5 Time Schedule 4

PART II GENERAL CONDITIONS

2.1 Instructions to Respondents.....5
2.2 Bid Submittal5
2.3 Bid Submittal Format and Form6
2.4 Acceptance.....6
2.5 Compliance.....6
2.6 Disclosure of Interest7

PART III GENERAL REQUIRMENTS

3.1 Bid Bond 7
3.2 Payment & Performance Bond7
3.3 Tax Exemption 7
3.4 Payment Information and Invoice Submittal 7
3.5 Insurance Requirements 7
3.6 Non-Collusion Affidavit8
3.7 E-Verify Affidavit 8

EXHIBITS

Bid Submittal Form.....	Exhibit A	Specification Sheets	Exhibit B
Non-Collusion Affidavit.....	Exhibit C	E-Verify Affidavit	Exhibit D

GENERAL INFORMATION PART I

1.1 BACKGROUND: It is the intent of this request for the Douglas County Board of Commissioners' Fire Department to purchase a new Ambulance equipped as specified. The primary objective is to obtain the most acceptable Ambulance for service in the Fire Department. These specifications cover specific requirements as to the finish, material, equipment, and appliances with which the successful bidder must conform.

1.2 SPECIFICATIONS (Exhibit B): Detailed specification sheets for this unit are included in this Invitation to Bid (ITB). Unless otherwise specifically provided in this bid request, reference to any equipment, material, article, or patented process by trade name, make, model or catalog number in these specifications shall be regarded as establishing a standard of quality, and shall not be construed as limiting competition and equal products may be substituted if approved in writing by the County. Equivalency will be determined by the County, and the decision of the County shall be final and conclusive.

- The bidder shall furnish complete detailed specifications on all materials or options they wish to substitute. Any variation or deviation from the listed specifications must be clearly defined and listed on the specification sheet for each unit. If deemed necessary by the County, the Bidder shall at their own expense, have tests made to prove the equality of the substituted product(s).
- When the County approves a substitution by the Bidder, it is with the understanding that the Bidder guarantees the substituted materials or options shall be equal to or exceed those specified. Any item or material not specified or approved, which is used in the installation, is at the Bidder's own risk, and the County has the right to order it removed and replaced by the specified item or material without challenge from the Bidder and without additional cost to the County.
- The County's decision, as to the equality of the substituted specifications, shall be final. The cost of any redesign caused by a substitution shall be borne by the Bidder.
- All units listed in this Invitation to Bid shall be new and the latest model available from the manufacturer in an undamaged condition.

1.3 DELIVERY REQUIREMENTS: The following requirements apply to the delivery of any unit that may result from the award of a bid. Any deviation from these requirements may result in a delay in processing of an invoice for payment. All equipment shall remain the property of the seller until delivered to and accepted by the County. Equipment supplied by the County shall remain the property of the County.

Douglas County BOC
ITB – Ambulance
Solicitation No.: 20-015

A. FOB Point is to the following address:

Douglas County Fleet Department
8480 Dorris Road
Douglasville, Georgia 30134

B. All Certificates of Origin/Title Work shall list the County as the owner using the address below:

Douglas County Board of Commissioners
8700 Hospital Drive
Douglasville, Georgia 30134

C. When applicable, the unit shall be delivered with a temporary registration card and plate issued by the State of Georgia. Temporary registration documents must be valid for a minimum of thirty (30) days from delivery date.

1.4 AWARD: The award of a Bid, if any award is made, will only be to a responsible and responsive bidder who submitted the best overall value to the County and whose unit, or units, complies with all the specifications prescribed within this invitation.

The County reserves the right to rescind any award if it is determined the offer is not in the best interest of the County, or if errors, omissions, inaccuracies, non-compliance, or any deficiencies are discovered after the award has been made.

The County reserves the right to reject any and all bids, to waive any and all informalities, and to disregard all non-conforming, non-responsive or conditional bids.

Bids may be withdrawn any time prior to the scheduled deadline for receipt of bids; no bid may be modified or withdrawn for a period of one hundred-eighty (180) calendar days thereafter.

1.5 TIME SCHEDULE:

The following schedule is supplied as a guideline rather than a set of absolute deadlines. The County reserves the right to modify or alter the schedule as needed.

Event	Date & Time
Issue Invitation to Bid	July 23, 2020
Questions Due	August 6, 2020 @ 12:00 p.m. ET
Addendum/Responses to Questions (if necessary)	August 13, 2020
Bid Opening	August 20, 2020 @ 10:00 a.m. ET
Estimated BOC Award	September 15, 2020

**GENERAL CONDITIONS
PART II**

2.1 INSTRUCTIONS TO RESPONDENTS:

A. All responses to Invitation to Bid shall be sent to:

**Douglas County Board of Commissioners
Dawn D. Evers, Purchasing Director
Purchasing Department
8700 Hospital Drive
Douglasville, Ga. 30134**

B. Please place **one (1) original and three (3) hard copies** of your response in a sealed envelope and clearly label in the lower left corner "**Solicitation Number 20-015 – Ambulance, 08/20/2020**" No faxed, emailed, or telephone bids will be accepted.

C. All responses must be received by **Thursday, August 20, 2020 @ 10:00 AM ET**, at which time they will be opened. Any bids received after the deadline will be returned unopened.

D. Those submitting bids do so entirely at their expense. There is no expressed or implied obligation by the County to reimburse any individual or firm for any costs incurred in preparing or submitting bids, or providing additional information when requested by the County.

E. Any questions concerning the County's specifications or Invitation to Bid process shall be directed in writing to Dawn D. Evers, Purchasing Director, at depurchasing@co.douglas.ga.us by **Thursday, August 6, 2020, at 12:00 p.m. ET**. If necessary, an addendum or addenda will be issued.

2.2 BID SUBMITTAL: In order to facilitate the bid opening, Bidders are required to submit their bid(s) on the Bid Submittal Form included in this packet.

A. The bid price shall be a delivered price. No additional fuel surcharges, delivery or destination fees will be allowed that are not clearly detailed and included in the bid submittal for the unit.

B. Specification sheets for the unit shall be included denoting which specifications were met or exceeded. If deviations are necessary, they must clearly be defined on the specification sheet.

C. Detailed pricing sheets shall be submitted which include the cost breakdown of all standard equipment and features on the unit.

- D. Brochures and detailed cut sheets shall be supplied for the unit.
- E. Detailed description of any innovative technology that will be utilized during the fabrication of the vehicle.
- F. A properly executed Non-Collusion Affidavit must be included with the bid submittal.
- G. A properly executed E-verify Affidavit must be included with the bid submittal.
- H. Provide warranties and limitations thereof
- I. A brief one (1) page summary as to why your organization would be well suited to provide an Ambulance to the County.

2.3 BID SUBMITTAL FORMAT AND FORM: Each bidder must submit with the bid written evidence of qualifications and capabilities of their project team to provide an Ambulance including past projects having similar requirements to the one being proposed. The project team members' years of experience should be included as well. Bidders may be required to submit evidence of adequate financial and technical ability to furnish and service the equipment, maintain spare parts for maintenance and repair of the equipment, and have an acceptable service record on equipment previously supplied to others.

Bid documents shall be submitted in this order:

1. Summary of Company Profile
2. Bidder's/project team's experience and qualifications to provide an Ambulance, including past projects
3. Bid Submittal Form with pricing, manufacturer, model and year for the unit
4. Bid Bond or certified check
5. Non-Collusion Affidavit properly executed
6. E-Verify Affidavit properly executed
7. Certificate of Insurance
8. Completed specification sheets
9. Detailed pricing sheets

2.4 ACCEPTANCE: Submission of any bid indicates acceptance of the conditions and requirements contained in the ITB unless clearly and specifically noted otherwise in the bid documents.

2.5 COMPLIANCE: The Bidder warrants and agrees that its performance under any award or contract that may be rendered from this bid will at all times comply with all local, state, and federal laws, codes, rules, ordinances, and regulations. The Bidder also guarantees that the Ambulance shall further conform to all Federal Motor Vehicle Safety Standards.

2.6 DISCLOSURE OF INTEREST: Full disclosure, in writing, on any existing business relationship presently in place with the County shall be submitted. Failure to disclose an interest may result in termination/cancellation of any agreement that may have been entered into with the Bidder.

**GENERAL REQUIREMENTS
PART III**

3.1 BID BOND: Each bidder shall include with their bid documents either a certified check, or cashier’s check drawn on an acceptable bank, or a bid bond made payable to Douglas County Board of Commissioners in the sum equal to five (5%) of the bid.

3.2 PAYMENT AND PERFORMANCE BOND: A payment and performance bond in the amount not less than 100% of the contract award will be required of the successful bidder within fifteen (15) days of the contract award.

3.2 TAX EXEMPTION: Douglas County Board of Commissioners is exempt from payment of all state and federal taxes.

3.3 PAYMENT INFORMATION AND INVOICE SUBMITTAL: Payment for invoices shall be processed upon receipt of an acceptable original invoice, and after the unit has been received and verified for accuracy.

Invoice(s) shall be submitted to the following address and NOT included with the delivery documents when unit is delivered.

Douglas County Board of Commissioners
Attn: Accounts Payable
8700 Hospital Drive
Douglasville, Georgia 30134

Invoices shall include the following information:

*Company name and address	*Date of Shipment	*Total amount due
*Unit price	*Extended price	*Quantity
*Description of goods	*PO number	

3.4 INSURANCE REQUIREMENTS: Each bidder shall furnish, with their bid proposal, a Certificate of Liability Insurance evidencing the following coverage: (a) Commercial General Liability Insurance with a minimum limit of one (1) million dollars per occurrence and two (2) million dollars in the aggregate; (b) Product Liability Insurance with a minimum of ten (10) million dollars. This certificate shall be from the prime builder only.

3.5 NON-COLLUSION AFFIDAVIT (Exhibit C): Bidder is required to affirm it has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by the Bidder, entered into any combination, collusion or agreement with any person relative to the price to be offered by any person nor to prevent any person from making an offer nor to induce anyone to refrain from making an offer and that this offer is made without reference to any other offer.

3.6 E-VERIFY AFFIDAVIT (Exhibit D): Bidders are required to enroll in and verify the work eligibility status of all newly hired employees through the E-Verify program. The E-Verify affidavit must be properly executed and submitted with the bid documents.

EXHIBIT A

BID SUBMITTAL FORM

TO: DOUGLAS COUNTY BOARD OF COMMISSIONERS
ATTN: PURCHASING DIRECTOR
8700 HOSPITAL DRIVE
DOUGLASVILLE, GEORGIA 30134

Bids must be sealed and either mailed or hand delivered to the address shown on this form. No faxed or emailed Bids will be allowed. Bids received after the submittal date and time will be returned to the Bidder unopened.

Bidder Information:

Company: _____ Date: _____

Name (print): _____ Title: _____

Signature: _____

Address: _____

Telephone: _____ Fax: _____

Email: _____

Federal Tax Identification #: _____

AMBULANCE		
Item	DESCRIPTION	Total Price for Unit (s)
1.		\$

Pricing shall include all costs including all applicable fees.

BID SUBMITTAL FORM
(Page 2)

	ADDITIONAL COST ASSOCIATED WITH THIS PROJECT (IF ANY)	
Item	DESCRIPTION	Price
1.		\$
2.		\$
3.		\$

State the number of calendar days to have a guaranteed delivery to final destination after receipt of contract and/or purchase order: _____

COOPERATIVE PURCHASING: Will you sell additional unit(s) to Douglas County Board of Commissioners at the bid price, terms, and conditions until further notice?

Yes () No ()

BID SUBMITTAL FORM
(Page 3)

Business References

Submit reference information for similarly constructed apparatus' presently in service. Each reference must be for an apparatus built of the same construction style as these specifications call for. This list shall include customers' names, addresses, date apparatus was placed in service, and a current contact with phone number.

References

Please provide three (3) customer references

1. Contact Name: _____

Company Name: _____

Address: _____

Phone: _____ Email Address: _____

Date Unit went into service: _____

2. Contact Name: _____

Company Name: _____

Address: _____

Phone: _____ Email Address: _____

Date Unit went into service: _____

3. Contact Name: _____

Company Name: _____

Address: _____

Phone: _____ Email Address: _____

Date Unit went into service: _____

EXHIBIT B

Detailed specifications for a new 2020 Ambulance

The following specifications are for a new 2020 Ambulance of current manufacture which will meet or exceed the following requirements. The Ambulance as delivered will include all of the manufacturer’s standard equipment for the model offered in addition to the items required by the specifications and shall be designed and built in compliance with the most current local, State, and Federal regulations including all revisions added with the effective date of January 1, 2020. Bidders are encouraged to list all available attachments and options.

Chassis-14,000 lbs. GVW (minimum) 4x2

Gasoline or Diesel-powered Engine (preferably gasoline)

Automatic Transmission

Type I or III with a minimum box size of 169” L x96” W x72” H

- (a) If Type I, with a crawl through opening shall be closed with a sliding Lexan window with positive latches holding the window open and closed with latches on the cab side.
- (b) If Type III, front wall walk through

Mount Down- a ten-point mount down with grade 8 bolts with rubber insulating spacers to provide noise insulation and easy removal from chassis

There shall be a stamped louvered area provided in the exterior oxygen compartment to dissipate any leaking oxygen gas

	SPECIFICATIONS	MEET SPEC?	SPEC DEVIATIONS
Any variations to the specifications are to be clearly noted.			
COMPARTMENTS			
1.	L-1 Main O2 compartment set up for a “M” oxygen cylinder	Yes () No ()	
2.	L-2 Exterior compartment forward of rear wheels double hinged doors with one (1) adjustable shelf	Yes () No ()	

Douglas County BOC

ITB – Ambulance

Solicitation No.: 20-015

3.	L-3 Rear compartment behind rear wheels with one (1) adjustable shelf	Yes () No ()	
4.	R-1 Forward compartment of curbside door ALS hinged door with two (2) adjustable shelves with inside /outside access	Yes () No ()	
5.	Curbside patient access door to have spring loaded catches (not shocks) style door hold opener installed	Yes () No ()	
6.	Door Opening 78”H x 32” W	Yes () No ()	
7.	Curbside door shall be automatically lit when side or rear doors are open (scene lights)	Yes () No ()	
8.	R-4 Rear back board door shall be 80.5”H x28.5” W x21” deep full height door with one (1) full vertical divider	Yes () No ()	
9.	Inside/Outside access to backboard compartment	Yes () No ()	
10.	Two (2) or three (3) adjustable shelves	Yes () No ()	
11.	Two (2) bucket style straps to secure back boards (access to inside and out)	Yes () No ()	
12.	Emergency release latches on rear and curbside doors with red handles and permanent labels on each door	Yes () No ()	
13.	All exterior doors shall be equipped with spring opener hold	Yes () No ()	
14.	Turtle tile and Scorpion liner spray in all compartments	Yes () No ()	
15.	Storage for two (2) portable O2 tanks with Mounts meeting current NFPA standards	Yes () No ()	
16.	Two (2) recessed glove holders in rear doors	Yes () No ()	
17.	Drug Compartment needs to be lockable	Yes () No ()	
18.	Counter tops in patient compartment to be hard surface	Yes () No ()	

Douglas County BOC
 ITB – Ambulance
 Solicitation No.: 20-015

19.	Cargo net at head of the Squad bench	Yes () No ()	
20.	Attendant seat with integrated child safety seat on swivel base	Yes () No ()	
21.	Stryker Power Load	Yes () No ()	
22.	Four (4) - I V Hangers	Yes () No ()	
23.	Suction Aspirator	Yes () No ()	
24.	Vacuum Pump with Vacuum Outlet	Yes () No ()	
25.	Inverter (mandatory)	Yes () No ()	
26.	Oxygen set up requirements: (a) Zinco or equivalent bracket for a “M” cylinder (b) Three (3) oxygen outlets (two (2) on the action wall one (1) at the Squad bench side)	Yes () No ()	
A/C & HEATING			
1.	Prefer Duct style system 13-volt DC	Yes () No ()	
2.	Condenser shall be mounted above the cab roof and not exceed the height of the box	Yes () No ()	
3.	Digital Thermostat	Yes () No ()	
4.	Exhaust fan and vent	Yes () No ()	
5.	12-volt Electrical system meeting the most current standard	Yes () No ()	
6.	Two (2) batteries for box		
7.	Battery system 12 volt with 1500 CCA batteries and a dual alternator system	Yes () No ()	
8.	High Idle engine control	Yes () No ()	
9.	All lighting compartment, Scene and Emergency shall be LED	Yes () No ()	
10.	30 Amp Auto Eject shoreline mounted street side with Station plug included	Yes () No ()	
11.	Module Disconnect switch	Yes () No ()	

SIREN			
1.	Prefer a Whelen full hands free with two (2) 100-watt speakers	Yes () No ()	
2.	Four (4) Whelen ION series grille lights	Yes () No ()	
3.	Modular Paint to be red and white to match existing Douglas County Fire/EMS paint scheme and graphics (see attached photos)	Yes () No ()	
4.	Unit shall be equipped with a back-up camera with cab monitor	Yes () No ()	
5.	Factory installed number plates 8” x 8” (painted red and white with white numbering) with brackets numbering and location to be determined by Douglas County Fire Department	Yes () No ()	
6.	Pre-wiring for an AVL system with 6 wire antenna	Yes () No ()	
7.	Factory Installed console housing the siren and lighting switches and allowing adequate room for radio installation, with antenna and power wiring installed by manufacture	Yes () No ()	
8.	Unit shall come with computer and mounting system model and series chosen by DCFD (Panasonic & Gamber-Johnson mount compatible to the vehicle purchased)	Yes () No ()	
9.	Manufacture shall provide a Zoll X Series Mounting Bracket in Patient compartment	Yes () No ()	
OPTIONS (INCLUDED IN THE TOTAL BID PRICE)			
1.	One (1) Zoll X series Monitor	Yes () No ()	
2.	One (1) Stryker Power Pro XT (see attached Douglas County Fire Department Specifications)	Yes () No ()	
3.	One (1) Sierra MG 90 AVL (6 wire antenna)	Yes () No ()	
4.	One (1) Panasonic Toughbook with Gamber-Johnson charger/mount	Yes () No ()	

Douglas County BOC

ITB – Ambulance

Solicitation No.: 20-015

5.	One (1) Motorola APX 6500 Dual Head to meet Douglas County Fire Department Fleet with all programming and installation included	Yes () No ()	
----	---	----------------	--

PHOTOS



Douglas County BOC
ITB – Ambulance
Solicitation No.: 20-015



Douglas County BOC
ITB – Ambulance
Solicitation No.: 20-015



Douglas County BOC
ITB – Ambulance
Solicitation No.: 20-015



STRYKER Power-Pro XT Specifications for Douglas County Fire Department

<u>Product #</u>	<u>Description</u>
6506000000	Power-Pro XT
6085033000	PR Cot Retaining Post
7777881669	3 Yr. X-Frame Powertrain Warranty
7777881670	2 Yr. Bumper to Bumper Warranty
6506026000	Power Pro Standard Components
6500001430	X-RESTRAINT PACKAGE
0054030000	DOM SHIP (NOT HI, AK, PR, GM)
650606160000	ONE PER ORDER, MANUAL, ENG OPT
6506037000	Trendelenburg
6506037000	No Steer Lock Option
60920360118	J HOOK
6506127000	Power-LOAD Compatible Option
6500028000	120V AC SMRT Charging Kit
6500003130	KNEE GATCH BOLSTER MATRSS, XPS
6506040000	XPS Option
6085046000	Retractable Head Section 02
0054200994	NO RUNNER
6500315000	3 Stage IV Pole PR Option
6506012003	STANDARD FOWLER
639000010902	LABEL, WIRELESS
6500128000	Head End Storage Flat
6391000000	Mass Casualty Fastener
6391001002	Power-LOAD Mass Cas Floor Moun
6362020000	Short Rail Option
6370109001	Ambulance Cot Fast OPS Manual
7777881660	1-year parts, labor & travel

EXHIBIT D

STATE OF _____)
) SS:
COUNTY OF _____)

AFFIDAVIT REGARDING E-VERIFY

The undersigned, being duly sworn, hereby affirms and says that:

1. The undersigned is the _____ of _____. (Job title) (Company name)
2. The company named herein that employs the undersigned has contracted with or is seeking to contract with the County to provide services.
3. The undersigned hereby states that, to the best of his/her knowledge and belief, the company named herein does not knowingly employ an “unauthorized alien,” as defined at 8 United States Code 1324a(h)(3).
4. The undersigned hereby states that, to the best of his/her knowledge and belief, the company named herein is enrolled in and participates in the E-verify program.

Signature

Printed name

STATE OF _____)
) SS:
COUNTY OF _____)

Before me, a Notary Public in and for said County and State, personally appeared _____ and acknowledged the execution of the foregoing this _____ day of _____, 2020.

Notary Public

Printed name

My Commission Expires: _____
County of Residence: _____