

BILL C. PEACOCK  
Director - Purchasing



## DOUGLAS COUNTY BOARD OF COMMISSIONERS

### PURCHASING DEPARTMENT

8700 Hospital Drive • Douglasville, GA 30134  
Telephone (770) 920-7247 • Fax (770) 920-7219

## Douglas County Board of Commissioners Request for Proposals Concession Stand at Boundary Waters Park Solicitation Number 18-013

Notice is hereby given that the Douglas County Board of Commissioners will accept sealed bids for the Construction of a new Concession Stand at Boundary Waters Park located at 5000 Georgia Highway 92 in Douglasville, Georgia. Bids should be submitted to the Douglas County Purchasing Office located on the third floor of the Douglas County Courthouse - 8700 Hospital Drive, Douglasville, Georgia 30134. Bids shall be due **no later than 3:00 p.m., Eastern Daylight Time, Friday, July 13, 2018**. Bids shall be evaluated based on the price and the requirements and criteria set forth herein. The contract shall be awarded to the lowest responsible and responsive bidder whose bid meets the requirements and criteria set forth in this invitation for bids.

A **Pre-bid Conference** will be held in the Purchasing Department conference room at **10:00 a.m. on Wednesday, June 27, 2018**. Attendance is encouraged but is **not** mandatory. **Questions** can be submitted up until **Monday, July 2, 2018** and **Answers/Final Addendum** will be issued by **Friday, July 6, 2018**.

Documents are available for download on the Architect's FTP site. To obtain a Username and password, send an inquiry to [info@carterwatkins.com](mailto:info@carterwatkins.com). Documents will also be posted in the Purchasing Department for review only. No documents will be mailed. Any questions regarding the bid documents should be emailed to [info@carterwatkins.com](mailto:info@carterwatkins.com). Addendum may be issued during the bidding period. All bidders are responsible to check the Architect's FTP site for addenda.

Mark the outside of the shipping package as follows: **REP # 18-013 CONCESSION STAND AT BOUNDARY WAERS PARK**, with the vendor's business name being clearly visible. The contents of the sealed package will include an original and five (5) copies of the documents listed in section 4.0. Refer to section 4.0 for required content. Package must have submitting firm's name clearly visible.

Proposals must be delivered, mailed or shipped to: Bill Peacock, Purchasing Director, Douglas County Board of Commissioners 8700 Hospital Drive, 3<sup>rd</sup> Floor, Douglas County Courthouse, Douglasville, Georgia 30134.

Both a Performance and a Payment Bond will be required in an amount equal to 100% of the Contract Price in a form to be provided by the County. Additionally, a 12-month Maintenance Bond will be required from an approved Surety. Proof of General Liability Insurance and Workman's Compensation Insurance will be required with the Douglas County Commission listed as an additional insured. All bids must be accompanied by a Bid Bond or Certified Funds in the amount of 5% of the Bid Amount.

Douglas County, in accordance with Title VI of the Civil Rights Act of 1964 and related statutes and regulations, hereby notifies all bidders that it will affirmatively ensure that in regards to any contract entered into pursuant to this

web site: [CelebrateDouglasCounty.com](http://CelebrateDouglasCounty.com)

e-mail: [bpeacock@co.douglas.ga.us](mailto:bpeacock@co.douglas.ga.us)

Persons With Hearing Or Speech Disabilities Who Need To Contact Douglas County May Place Their Call Through The Georgia Relay Center At (800) 255-0056 (Text Telephone) Or (800) 255-0135 (Voice Telephone).

advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, sex, or national origin in consideration for an award. The General Contractor and all Sub-contractors shall insure that employees and employment applicants are not discriminated against because of race, color, creed, sex, or national origin.

Bidders shall submit a price AND shall have to submit information demonstrating it can meet the following requirements and criteria:

1. That the bidder has completed a minimum of five similar or more-complex projects.
2. That the bidder has been in business as a contractor in the same form for a minimum of five years.
3. That the specific project superintendent who works on the job has at least five years' experience as a project manager or superintendent and has worked on at least three of the projects submitted by the bidder as similar projects.
4. That the bidder is current on all property tax owed to Douglas County. No contract will be awarded to a delinquent bidder.

Bids may not be withdrawn for a period of ninety (90) days after time has been called on the date of bid opening. The Douglas County Board of Commissioners reserves the right to reject any and all bids and to waive any technicalities or irregularities and to award the bid based on the highest and best interests of the County. This project will exceed \$100,000 and therefore this project will be subject to the Public Works Construction Law, OCGA Sec. 36-91-1 et seq.

**Note: No Bidders are to contact anyone with the Douglas County at any time during the Bidding Process. All questions are to be directed to the Architect, via email, at the address provided above. Any breach of this requirement will result in Bidder's disqualification.**

Thanking you in advance for your interest and looking forward to your participation.

Very truly yours,  
  
Bill Peacock  
Purchasing Director