



## MEMO

05-21-2007

To: Project Advisory Team

From: Inga Kennedy, PEQ. Inc.

CC: Randy Hulseley, Douglas County  
Daniel Drake, Wilbur Smith

Re: Minutes of Douglas County Kick-off  
Presentation on April 30, 2007

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Mr. Randy Hulseley, Director of Transportation for Douglas County began the meeting with a few remarks and introduced the Douglas County Chairman Tom Worthan , who commented on the importance of the first ever Comprehensive Transportation Plan for the County.

Mr. Hulseley next introduced the project manager, Mr. Dan Drake (Wilbur Smith Associates). Mr. Drake introduced the project team:

- Jeff Carroll (Wilbur Smith, Special Advisor/Planning Lead),
- Inga Kennedy (PEQ, Public Participation Lead), and
- Jim Brown (URS, Public Transportation/TDM Lead)

Mr. Drake began the Kick-Off for the Douglas County Comprehensive Transportation Plan (CTP) by emphasizing the anticipated growth in both population and employment by the year 2030. The plan logo was presented, and Mr. Drake described the plan as blue print for long-term transportation policy and implementation, then discussed the basic elements plan and 5 basic plan products.

Inga went through the public involvement and how vital it will be to the CTP process. Getting all agency and local official coordination, public participation and environmental justice outreach to play a role in the CTP.

Ms. Kennedy asked all members of county and municipalities to be involved in the Project Advisory Team, as it is an important role in the development of the plan. The key deliverables were describes as well as plans for a monthly or bi-monthly meeting for input on the CTP process. Ms. Kennedy then turned it back to Mr. Drake.

Mr. Drake discussed the Enhanced Elements of the CTP:

- § Peer Review and Analyses- Other transportation agencies and their roles required to operate, maintain, develop, plan and expand the overall transportation infrastructure



- § Land Use/Transportation- Interaction between where and how development takes place and the needed transportation improvements. Also reviewing the impact of development policies on the transportation system, and how the transportation infrastructure effects development potential.
- § Financial Plan- Developing revenue estimates and financial forecasts for the study
- § Freight/Truck- WSA is leading the ARC freight plan and has a lot of knowledge it what the area needs and can provide accurate feedback and information.
- § Bike/Pedestrian- Implementation plan for routes and multi-use trails.
- § Bridges- Review structure and overlay of key truck routes.

The meeting was then turned over to Mr. Brown. Mr. Brown explained the important role of School Related Transportation Needs, Alternative Transportation Modes to include Public Transit Services and Transportation Demand Management (TDM) in the CTP process. Mr. Brown identified three major activity areas to assess and made recommendations about congestion and safety related issues all of which will influence the Intelligent Transportation System (ITS) vision, needs and potential projects for Douglas County. Projects could include a county Transportation Control Center (TCC), video surveillance, and signal system optimization and traveler information. This will involve enhanced element products to include:

- § Institutional Organization Plan
- § Schools Safe Routes Plan
- § Alternative Modes Development Plan
- § Three Sub-Area Plans

Mr. Brown returned the meeting to Mr. Drake, who finalized the CTP process with five additional enhanced element products:

- § Land Use/Transportation Plan
- § 25-Year Financial Plan
- § ATMS (Automates Transporpration Management Systems)/ITS Integration Plan
- § Truck Movement Plan
- § Bicycle and Pedestrian /Multi-Use Plan

Mr. Drake discussed the highlights of the upcoming schedule and the importance of Douglas County becoming multi-modal through participation and coordination of this process from all.

Ms. Kennedy returned to answer any questions that the participants had about the presentation. No questions were received.



The first question presented in the interactive session: What values or characteristic are important in developing a 25-year plan? Answers received are as follows:

- § Preserve sense of the neighborhood.
- § Conserve environment and green space
- § Keeping both the citizens and business community involved as it is important to the economic development
- § Context design sensitive design solutions
- § Improved access and travel times for emergency services
- § Looking outside the County's geographic area and work with other partners
- § Support of multi-county improvements, so as to attract more regional funding
- § Transportation and land use coordination
- § Western commuter rail to Atlanta
- § Transportation serving the senior population
- § Importance of recreational facilities access.
- § Technology advancement to improve traffic systems
- § Develop multi-modal systems (keep all modes in mind)
- § Plan for the future transit needs and services
- § Publicize/ market business expansion and developments

The second question presented in the interactive session: Who else do we need to engage for this process to reach its goals? Answers received are as follows:

- § Seniors
- § "Soccer moms"
- § Parent Teacher Association (PTA)
- § ARC School Community Group
- § Emergency services
- § Churches
- § Development community
- § Commuters
- § Customer of the mall
- § External areas that influence Douglas County

The meeting was closed by Mr. Hulseby who thanked everyone for attending and stressed the excitement and importance of the Douglas County CTP for all. Everyone was welcomed to refreshments and also to spend time with the project team members to go over any one-on-one questions and to review the boards in the front.