

Douglas County Board of Commissioners

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DEPARTMENT OF TRANSPORTATION

RANDALL L. HULSEY
Director

Department of Transportation
Utility Permitting Division
Revised 01/15/08

DOUGLAS COUNTY RIGHT-OF-WAY/PERMITS TERMS AND CONDITIONS

1. "Permit Request" and "Installation Permit" Procedures

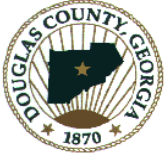
- a. Applicant shall obtain a copy of and be familiar with Douglas County Utility Permitting Procedures and the current version of the Georgia Department of Transportation's "Utility Accommodation Policy and Standards."
- b. Two complete copies of each request form and all supplements must be submitted. Each request form shall include project name, location, map or sketch showing location of event, traffic control plan (*if needed*), 24-hour contact. Applicant agrees that someone who can effectively communicate with the Douglas County Department of Transportation (DCDOT) will be available at all times to respond to emergencies.
- c. All information requested must be complete, or if not applicable, use N/A.
- d. Allow a 30 calendar day turnaround from the date of receipt unless circumstances demand otherwise.
- e. A copy of the request will be returned to you, signed, either approved, approved with modifications, or rejected. Any reply other than approved, will be returned with an explanation. Permit requests that have been rejected may be re-submitted by being re-engineered to meet Codes, or with an explanation justifying the original request.
- f. All work must start within six months. An extension may be requested prior to expiration. After expiration, permit request must be resubmitted.

2. Notification of Work Schedule

- a. No work shall begin without at least 24 hours prior notification to the DCDOT Utility Engineer at **(678) 626-5643**. **At this time, a pre-construction meeting will be scheduled if necessary.**

3. Field Requirements for Installation

- a. All work is to be conducted in a workman-like manner.
- b. All non-essential equipment must be removed from the work area during operating hours and all equipment shall be moved to an area that will pose no danger to the traveling public after operating hours.
- c. At completion of project, right-of-way must be restored to design line grade.
- d. All restoration work shall be completed within 24 hours of completion of installation to equal or better than pre-existing conditions..



4. Inspections

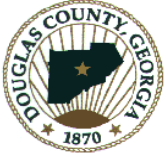
- a. All utility construction is subject to inspection and control by the DCDOT and must comply with Douglas County Code and Specifications and the regulatory directives of the DCDOT in addition to the requirements of all other regulatory agencies. In event of conflict, the more restrictive regulations shall govern.
- b. All "As-Built" drawings shall be field verified and stamped by a state of Georgia licensed professional engineer or land surveyor.
- c. Applicant agrees to indemnify and hold harmless Douglas County, its agents, employees and commissioners from any and all liability as provided in the current edition of the Georgia Department of Transportation's Utility Accommodation Policy and Standards, as adopted by Douglas County.

My signature assures Douglas County that I have read and agree with the above terms.

Name _____
Supervising Engineer or Manager

Title: _____

Date: _____



For DOT Use Only

Approved Approved w/changes
Permit # _____
Disapproved
Reviewed By: _____
Date: _____

APPLICANT INFORMATION

Company:	Phone:	
Mailing Address:	Fax Number:	
Requested By:	Title:	Contact#:
Your Company's Job #:	24 Hr. Contact#	

24 hour contact person and at least one person on-site must be able to effectively communicate with Department.

CONTRACTOR INFORMATION

Name:	Company:	Daytime Phone:
Mailing Address:	Cell Phone:	
Contact person (if different):	Fax Number:	

PROJECT INFORMATION

Job Address/Location: _____

Job Description: _____

Parcel Number (if applicable): _____ Utility Work Order No. (if applicable): _____

Location	<input type="checkbox"/> Aerial	<input type="checkbox"/> Underground	<input type="checkbox"/> Both Aerial & Underground	
Utility	<input type="checkbox"/> Communications	<input type="checkbox"/> Gas	<input type="checkbox"/> Power	<input type="checkbox"/> WSA
Permit	<input type="checkbox"/> Type A (Annual Permit)		<input type="checkbox"/> Type B (Repairing/Upgrading Existing Facilities)	
	<input type="checkbox"/> Type C (Installing New Facilities)		<input type="checkbox"/> Type D Other	

SIGNATURE

I, _____, declare that I am the applicant involved in this application, and that the foregoing statements and answers herein contained and the information herewith submitted are in all respects true and correct to the best of my knowledge and belief. I designate _____ to act as my agent with respect to this application. I have read, understood and will comply with the attached general right of way permit terms and conditions.

Comments: _____

Dated: _____ Signature: _____